

**CHAPEL HILL-CARRBORO CITY SCHOOLS (CHCCS)**  
**750 South Merritt Mill Road**  
**Chapel Hill, NC 27516**

**NOTICE TO BIDDERS**

Chapel Hill Carrboro City Schools is soliciting bids for the purchase of Air Purifiers with HEPA filters, based on specifications included in bid package #2021-CR-001, available on the District's website: <http://www.chccs.org/domain/3956>

Bids must be sealed and delivered to Chapel Hill-Carrboro City Schools, Attn: Patrick Abele, 750 South Merritt Mill Road, Chapel Hill, NC 27516 no later than 3 PM. EST on February 15, 2021. Bids will be opened and read publicly thereafter. In order to properly adhere to COVID-19 recommendations for physical distancing, bidders will be provided a link to a virtual bid opening and are asked not to attend the bid opening in person. [Click here for the Public Bid Opening Virtual Meeting:](#) Password: join

Electronic bids are not accepted.

The Chapel Hill-Carrboro City Schools reserves the right to waive minor irregularities, reject any or all bids, and to accept the lowest responsible bid taking into consideration quality, performance and the time specified in the proposals for the performance of the contract.

Patrick Abele  
Assistant Superintendent for  
Support Services

<p><b>Chapel Hill-Carrboro City Schools (CHCCS)</b></p> <p>ATTN: Patrick Abele, Assistant Superintendent for Support Services</p> <p><b>Support Services Division</b></p>	<p><b>INVITATION FOR BIDS</b> <b>NO. 2021-CR-001</b></p> <p>Bids will be publicly opened: 3 pm EST, February 15, 2021</p> <p>Contract Type: Unit Pricing</p>
<p><b>Refer ALL Inquiries to:</b> Patrick Abele Telephone No. 919-967-8211      Ext. 28228</p>	<p>Equipment: Air purifiers</p>
<p>E-Mail: <a href="mailto:pabele@chccs.k12.nc.us">pabele@chccs.k12.nc.us</a></p> <p><b>ALL QUESTIONS MUST BE SUBMITTED VIA EMAIL PRIOR TO NOON ON FRIDAY, FEBRUARY 12, 2021.</b></p> <p><b>Questions received will be posted to the bid website as an addendum prior to 5 pm on Friday, February 12<sup>th</sup>.</b></p>	<p>Using Agency Name: Chapel Hill-Carrboro City Schools</p>
<p>Bids must be SEALED and mailed, or otherwise delivered to be received prior to the bid opening/date and time to:</p> <p>Chapel Hill-Carrboro City Schools, 750 South Merritt Mill Road, Chapel Hill, NC 27516</p> <p>ATTN PATRICK ABELE</p> <p>Responsibility of arrival of bids prior to the appointed bid date/time is solely the responsibility of the bidder.</p> <p><b>Bid envelopes shall be marked: "BID #2021-CR-001"</b></p> <p>ALL BIDS ARE DUE 3PM EST, February 15, 2021.</p>	

**NOTICE TO BIDDERS**

Chapel Hill-Carrboro City Schools is soliciting bids for the purchase of Air Purifiers with HEPA filters, based on specifications included in bid package #2021-CR-001, available on the District’s website at: <http://www.chccs.org/domain/3956>

Bids must be delivered to Chapel Hill-Carrboro City Schools Attn: Patrick Abele, 750 South Merritt Mill Road, Chapel Hill, NC 27515, no later than 3pm. EST on February 15, 2021. Bids will be opened and read publicly thereafter. In order to properly adhere to COVID-19 recommendations for physical distancing, bidders will be provided a link to a virtual bid opening and are asked not to attend the bid opening in person. [Click here for the Public Bid Opening Virtual Meeting:](#) Password: join

Electronic bids are not accepted.

The Chapel Hill-Carrboro City Schools Board of Education reserves the right to waive minor irregularities, reject any or all bids, and to accept the lowest responsible bid taking into consideration quality, performance and the time specified in the proposals for the performance of the contract. Bids may be accepted by more than one vendor.

**DURATION OF BID PRICING**

Bid pricing must remain in effect for a minimum of 45 days following bid opening. CHCCS intends to submit an order within 5 days following bid opening.

## **DELIVERY TIMEFRAME**

Delivery of units is critical to the start of in person classes at CHCCS. CHCCS will accept partial deliveries as units become available to the successful bidder, however, delivery for all units **must be received by FRIDAY, MARCH 26, 2021.**

## **SHIPPING COSTS**

Bid pricing must include all shipping costs to the CHCCS Facilities Warehouse at 750 South Merritt Mill Road, Chapel Hill, NC 27516

## **TAXES**

Bid pricing must include all applicable taxes, however taxes shall be stated separately from the unit bid cost. Applicable taxes shall be invoiced as a separate item.

## **AWARD CRITERIA**

Bids will be awarded to the lowest responsible bidder taking into consideration quality, performance and the time specified in the proposal for performance of the contract. **Delivery within the prescribed time is particularly important.**

CHCCS reserves the right to make multiple awards where more than one supplier is needed to provide the contemplated requirements as to quantity, quality, delivery, service; or other factors deemed by CHCCS to be pertinent or peculiar to the purchase in question.

Contract award notice shall be posted on the CHCCS website. Contract award notices are sent **only** to those actually awarded contracts, and not to every person or firm responding to this solicitation.

CHCCS reserves the right to reject any and all bids or to waive minor irregularities.

## **BID TABULATIONS**

A bid tabulation will be posted on the District website upon approval by the Superintendent on behalf of the Board of Education.

## **CLARIFICATIONS/INTERPRETATIONS**

Any and all revisions to this document shall be made only by written addendum from CHCCS Assistant Superintendent for Support Services. The bidder is cautioned that the requirements of this bid can be altered only by written addendum and that verbal communications from whatever source are of no effect.

## **DEVIATIONS**

Any deviations from specifications and requirements herein must be clearly pointed out by bidder. Otherwise it will be considered that equipment offered is in strict compliance with these specifications and requirements, and the successful bidder will be held responsible therefore. **Deviations must be explained in detail and attached to the bid form.** No implication is made by CHCCS that deviations will be acceptable.

## **DEFAULT AND PERFORMANCE BOND**

In case of default by the successful Bidder, CHCCS may procure the articles or services from other sources and hold the successful Bidder responsible for any excess cost occasioned thereby. CHCCS reserves the right to require performance bond or other acceptable alternative guarantees from successful bidder without expense to CHCCS.

## **RECYCLING AND SOURCE REDUCTION**

It is the preference of CHCCS to encourage and promote the purchase of products with recycled content to the extent economically practicable, and to purchase items which are reusable, refillable, repairable, more durable, and less toxic to the extent that the purchase or use is practicable and cost-effective. CHCCS also encourages and promotes using minimal packaging and the use of recycled/recyclable products in the packaging of commodities/equipment purchased. However, no sacrifice in quality of packaging will be acceptable. The company remains responsible for providing packaging that will protect the equipment/commodity and contain it for its intended use. Companies are strongly urged to bring to the attention of CHCCS those products or packaging which have recycled content and that are recyclable.

## **HISTORICALLY UNDERUTILIZED BUSINESSES**

Pursuant to General Statute 143-48, CHCCS invites and encourages participation in this procurement process by businesses owned by minorities, women, disabled, disabled business enterprises and non-profit work centers for the blind and severely disabled.

## **GOVERNMENTAL RESTRICTIONS**

In the event any Governmental restrictions are imposed which necessitate alteration of the material, quality, workmanship or performance of the items offered prior to their delivery, it shall be the responsibility of the Bidder to notify CHCCS in writing, indicating the specific regulation which required such alterations. CHCCS reserves the right to accept any such alterations, including any price adjustments occasioned thereby, or to cancel the contract.

## **SITUS**

The place of this contract, its situs and forum, shall be Orange County, North Carolina, where all matters, whether sounding in contract or tort, relating to its validity, construction, interpretation and enforcement shall be determined.

## **GOVERNING LAWS**

This contract is made under and shall be governed and construed in accordance with the laws of the State of North Carolina.

## **PAYMENT TERMS**

Payment terms are Net not later than 30 days after receipt of correct invoice or acceptance of goods, whichever is later. Bidders are asked to note on the bid form any discounts for earlier payment.

## **CONDITION AND PACKAGING**

Unless otherwise provided by special terms and conditions or specifications, it is understood and agreed that any item offered or shipped has not been sold or used for any purpose and shall be in first class condition. All containers/packaging shall be suitable for handling, storage or shipment.

## **STANDARDS**

All manufactured items and/or fabricated assemblies subject to operation under pressure, operation by connection to an electric source, or operation involving a connection to a manufactured, natural, or LP gas source shall be constructed and approved in a manner acceptable to the appropriate state inspector which customarily requires the label or re-examination listing or identification marking of the appropriate safety standard organization; such as the American Society of Mechanical Engineers for pressure vessels; the Underwriters Laboratories and /or National Electrical Manufacturers' Association for electrically operated assemblies; or the American Gas Association for gas operated assemblies, where such approvals of listings have been established for the type of device offered and furnished. Further, all items furnished shall meet all requirements of the Occupational Safety and Health Act (OSHA), and state and federal requirements relating to clean air and water pollution.

## **ASSIGNMENT**

No assignment of the Bidder's obligations nor the Bidder's right to receive payment hereunder shall be permitted.

## **GENERAL INDEMNITY**

The Bidder shall hold and save , its officers, agents, and employees, harmless from liability of any kind, including all claims and losses, accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Bidder in the performance of this contract and that are attributable to the negligence or intentionally tortious acts of the Bidder. The Bidder represents and warrants that it shall make no claim of any kind or nature against CHCCS agents who are involved in the delivery or processing of Bidder goods to CHCCS. The representation and warranty in the preceding sentence shall survive the termination or expiration of this contract.

## **LUNSFORD ACT/CRIMINAL BACKGROUND CHECKS**

The Bidder shall conduct at its own expense sexual offender registry checks on each of its employees, agents, ownership personnel, or contractors ("contractual personnel") who will engage in any service on or delivery of goods to school system property or at a school-system sponsored event. The checks shall include at a minimum checks of the State Sex Offender and Public Protection Registration Program, the State Sexually Violent Predator Registration Program, and the National Sex Offender Registry ("the Registries"). For the Bidder's convenience only, all of the required registry checks may be completed at no cost by accessing the North Carolina Sex Offender Registry website at <http://sexoffender.ncdoj.gov/>. The Bidder shall provide certification on Sexual Offender Registry Check Certification Form that the registry checks were conducted on each of its contractual personnel providing services or delivering goods under this Contract prior to the commencement of such services or the delivery of such goods. The Bidder shall conduct a current initial check of the registries (a check done more than 30 days prior to the date of this

Contract shall not satisfy this contractual obligation). In addition, Bidder agrees to conduct the registry checks and provide a supplemental certification form before any additional contractual personnel are used to deliver goods or provide services pursuant to this Contract. Bidder further agrees to conduct annual registry checks of all contractual personnel and provide annual certifications at each anniversary date of this Contract. Bidder shall not assign any individual to deliver goods or provide services pursuant to this Contract if said individual appears on any of the listed registries. Bidder agrees that it will maintain all records and documents necessary to demonstrate that it has conducted a thorough check of the registries as to each contractual personnel, and agrees to provide such records and documents to the school system upon request. Bidder specifically acknowledges that the school system retains the right to audit these records to ensure compliance with this section at any time in the school system's sole discretion. Failure to comply with the terms of this provision shall be grounds for immediate termination of the Contract. In addition, the school system may conduct additional criminal records checks at Bidder's expense. If the school system exercises this right to conduct additional criminal records checks, Bidder agrees to provide within seven (7) days of request the full name, date of birth, state of residency for the past ten years, and any additional information requested by the school system for all contractual personnel who may deliver goods or perform services under this Contract. Bidder further agrees that it has an ongoing obligation to provide the school system with the name of any new contractual personnel who may deliver goods or provide services under the Contract. CHCCS reserves the right to prohibit any contractual personnel of Bidder from delivering goods or providing services under this Contract if CHCCS determines, in its sole discretion, that such contractual personnel may pose a threat to the safety or well-being of students, school personnel or others.

#### **Additional Stipulations of Bidder**

Bidder certifies

es that this bid is submitted competitively and without collusion (G.S. 143-54), that none of the its officers, directors, or owners of an unincorporated business entity has been convicted of any violations of Chapter 78A of the General Statutes, the Securities Act of 1933, or the Securities Exchange Act of 1934 (G.S. 143-59.2), and that bidder is not an ineligible vendor as set forth in G.S. 143-59.1. False certification is a Class I felony.

The Bidder warrants that, to the best of its knowledge and in the exercise of due diligence, none of its corporate officers, directors, or trustees and none of its employees who will directly provide services under this Contract are immediate family members of any member of the Chapel Hill-Carrboro City Schools Board of Education or of any principal or central office staff administrator employed by the Board. For purposes of this provision, "immediate family" means spouse, parent, child, brother, sister, grandparent, or grandchild, and includes step, half, and in-law relationships. Should the Bidder become aware of any family relationship covered by this provision or should such a family relationship arise at any time during the term of this Contract, the Bidder shall immediately disclose the family relationship in writing to CHCCS. Unless formally waived by CHCCS, the existence of a family relationship covered by this Contract is grounds for immediate termination by CHCCS without further financial liability to the Bidder.

Bidder certifies that as of the date of this Contract, Bidder is not included on the Final Divestment List created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.58. Bidder also represents that as of the date of this Contract, Bidder is not included on the list of restricted companies determined to be engaged in a boycott of Israel created by the North Carolina State Treasurer pursuant to N.C. Gen. Stat. § 147-86.81.

## **CONTRACT PROVISIONS REGARDING USE OF FEDERAL FUNDS**

The Contractor is notified that this project may be financed with federal funds. The Contractor shall ensure that all subcontracts and other contracts for goods and services for a federally-funded project have the mandated provisions of this directive in their contracts. By submission of a proposal, Contractor agrees to comply with the following provisions. Failure to comply with any and all provisions herein may be cause for the contracting agency to issue a cancellation notice to a contractor.

### **Contracts for more than the simplified acquisition threshold currently set at \$300,000**

When federal funds are expended by CHCCS, CHCCS reserves all rights and privileges under the applicable laws and regulations with respect to this procurement in the event of breach of contract by either party.

### **Termination for cause and for convenience by CHCCS**

When federal funds are expended by CHCCS, CHCCS reserves the right to immediately terminate any agreement in excess of \$10,000 resulting from this procurement process in the event of a breach or default of the agreement by Contractor, in the event Contractor fails to: (1) meet schedules, deadlines, and/or delivery dates within the time specified in the procurement solicitation, contract, and/or a purchase order; (2) make any payments owed; or (3) otherwise perform in accordance with the contract and/or the procurement solicitation. CHCCS also reserves the right to terminate the contract immediately, with written notice to Contractor, for convenience, if CHCCS believes, in its sole discretion that it is in the best interest of CHCCS to do so. The Contractor will be compensated for work performed and accepted and goods accepted by CHCCS as of the termination date if the contract is terminated for convenience of CHCCS. Any award under this procurement process is not exclusive and CHCCS reserves the right to purchase goods and services from other vendors when it is in the best interest of CHCCS.

### **Equal Employment Opportunity**

Except as otherwise provided under 41 CFR Part 60, when funds will be expended by CHCCS on a contract that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3, Contractor certifies it will comply with the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

### **Davis-Bacon Act, as amended (40 U.S.C. 3141-3148)**

During the term of an award for all contracts and subgrants for construction or repair, the Contractor certifies it will be in compliance with all applicable Davis-Bacon Act provisions. In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. CHCCS will report all suspected or reported violations to the Federal awarding agency. Contractor certifies it will comply with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor

regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. CHCCS will report all suspected or reported violations to the Federal awarding agency.

### **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708)**

The Contractor certifies that during the term of an award for all contracts in excess of \$100,000 that involve the employment of mechanics or laborers, the Contractor will be in compliance with all applicable provisions of the Contract Work Hours and Safety Standards Act. Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

### **Rights to Inventions Made Under a Contract or Agreement**

If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and Contractor wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” Contractor agrees to comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

### **Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387) Compliance**

The Contractor certifies that during the term of an award for all contracts by CHCCS resulting from this procurement process in excess of \$150,000, the Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

### **Buy American provision**

Contractor certifies that contractor is in compliance with all applicable provisions of the Buy America Act. Purchases made in accordance with the Buy America Act must still follow the applicable procurement rules calling for free and open competition. Contractor agrees to abide by this provision and shall maintain records of such purchases for inspections by authorized agents of the State of North Carolina and federal agencies. The Contractor must obtain written exception from this provision from the agency issuing the contract.



## **Debarment and Suspension**

Contractor certifies that during the term of an award for all contracts by CHCCS resulting from this procurement process, the Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

## **Compliance with Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**

When federal funds are expended by CHCCS for an award exceeding \$100,000, the Contractor certifies that during the term and after the awarded term of an award for all contracts by CHCCS resulting from this procurement process, the vendor certifies that it is in compliance with all applicable provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. 1352). The Contractor further certifies that:

1. No Federal appropriated funds have been paid or will be paid for on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The Contractor shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding \$100,000 in Federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

## **Records Retention Requirements**

The Contractor certifies that it will comply with the record retention requirements detailed in 2 CFR § 200.333. The Contractor further certifies that Contractor will retain all records as required by 2 CFR § 200.333 for a period of three years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

## **Certification of Compliance with EPA Regulations**

For an contract in excess of \$100,000, the Contractor certifies that the Contractor is in compliance with all applicable standards, orders, regulations, and/or requirements issued pursuant to the Clean Air Act of 1970, as amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15.

### **Certification of Compliance with Energy Policy and Conservation Act**

Contractor certifies that the Contractor r will be in compliance with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).

### **Certification of Non-Collusion Statement**

Contractor certifies under penalty of perjury that its response to this procurement solicitation is in all respects bona fide, fair, and made without collusion or fraud with any person, joint venture, partnership, corporation or other business or legal entity.

## GENERAL SPECIFICATIONS FOR AIR PURIFIERS

By submitting a bid, Bidder acknowledges the products provided by the vendor are safe for use in Pre-K through Grade 12 school environments.

CHCCS is currently requesting Austin Air Systems Healthmate and has found it to be suitable for its needs. Note: The Manufacturer's name and model/catalog numbers used are for the purpose of identification and to establish general quality level desired. Such references are not intended to be restrictive and comparable products of other manufacturers will be considered. However, bidders are cautioned that any deviation from specifications must be clearly pointed out in their bid.

Minimum specification for air purifier with HEPA filter include:

- Portable
- Power -110 volts
- Adjustable fan speed
- UL listed or commercial grade. Ability to run 24hours if needed
- HEPA Filter- removes 99.9% particles that are 0.3microns or larger
- Coverage Area - minimum of 1,000 square feet
- Mechanical warranty of greater than 1 year for normal use
- Minimum life of filters must be greater than 3 years
- CHCCS has no preferred color. Vendor has option of color choices in order to result in the quickest turn around to comply with the requested delivery schedule.
- Delivery and tax must be included in cost

**CHAPEL HILL-CARRBORO CITY SCHOOLS  
SUPPORT SERVICES DIVISION  
750 South Merritt Mill Road  
Chapel Hill, North Carolina 27516**

**BID FORM**

The undersigned declares that they have examined the Notice to Bidders and associated documents contained in Chapel Hill-Carrboro City Schools (CHCCS) bid # 2021-CR-001 and is informed fully with regard to all terms and conditions pertaining thereto and agrees that if this proposal is accepted within 5 days of bid opening, the undersigned will supply and deliver within the specified time period, all equipment as required under these specifications at the prices set forth below.

DESCRIPTION (Be specific with manufacturer, make, model. May include manufacturer's brochure.)	UNIT QUANTITY	UNIT COST	TAX PER UNIT	TOTAL UNIT COST
	501-700			
	701-999			
	1,000 +			

Delivery: Items may be shipped in multiple shipments as units become available, with all shipments received by CHCCS no later than **March 26, 2021**. Time is of the essence. Please indicate below any deviation from the requested delivery date.

Alternative delivery date: \_\_\_\_\_.

% Discount for any early payment option available (net 15 days after each delivery): \_\_\_\_\_

***Unsigned bids will be deemed non-responsive.***

Company \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

Authorized signature

\_\_\_\_\_

(Above name printed or typed)

Title: \_\_\_\_\_

Federal ID No. \_\_\_\_\_

Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

**BID ENVELOPES TO BE MARKED, "BID #2021-CR-001, DUE 3 PM, EST, February 15, 2021.**