

Custodial Bid Questions and Answers
Updated: 3/6/2020

Question 1: I would like to know if companies from NY are allowed to bid on this.

Answer 1: Yes, out of State companies are eligible to bid on this RFP. They should be prepared to explain how they will manage from afar and what local oversight structure will be in place to ensure high quality services and problem resolution.

Question 2: Who is the current vendor and annual price?

Answer 2: We currently have 2 vendors, each with approximately half of the square footage of the district. The combined contract amounts are: \$1,620,732

Question 3: What building areas/current services or areas cause you the most headaches or problems?

Answer 3: Consistency of cleanliness in the basic services such as trash removal from classrooms, classroom floor mopping and vacuuming and bathrooms.

Question 4: Why is this current Contract being bid out at this time (Term, Poor Service)?

Answer 4: The term of the prior contract has expired.

Question 5: In the RFP it states on section 3.6 that the CSMC will use only Green Seal Certified Products. Is it permissible for the CSMC to provide products that are Environmentally safe, Green Certified with attached Safety Data Sheets or must they be strictly "Green Seal Certified"?

Answer 5: Alternative products (with SDS) are allowed after the review and written approval from the school district. Green Seal Certified Products are pre-approved. Products with alternative health and environmentally responsible certification will be easier to gain approval.

Question 6: Can you confirm who's responsibility it is CSMC or CHCCS to provide all consumable supplies such as toilet paper, paper towels, hand soap, and trash liners?

Answer 6: CHCCS will be responsible for consumables, including those listed above. The Contractor will need to provide their own cleaning supplies, including, mops, mop heads, dusters, rags, buffers, brooms, and soaps/detergents etc.

Question 7: As for the current chemical mixing stations in the janitor closets. Can you confirm who owns them? Current contractor or CHCCS?

Answer 7: The school district owns the current mixing stations.

Question 8: Are propane buffers permitted in all facilities?

Answer 8: No. Propane buffers are not permitted in any facilities.

Question 9: If dayporters are contracted, would that be through attrition or a one-time roll out?

Answer 9: A combination. If we choose this route, we will likely start with a few schools and fill in through attrition.

Question 10: Would existing staff be eligible for hire and could you share an overview of their current compensation?

Answer 10: Yes, existing staff would be eligible for hire.

[Sample Part Time Custodian Job Posting.](#)

[Sample Full Time Custodian Job Posting.](#)

[Sample Lead Custodian Job Posting.](#)

Question 11: Can you provide building maps?

Answer 11: This is in process and review. If we are able to provide them, they will be sent to all companies by email.

Question 12: Where are Affidavit A and Affidavit B in the RFP Document?

Answer 12: Affidavits A and B are available to print and complete [using this link](#).

Question 13: With the new contract beginning on July 1st should vendors base their summer alternate pricing on cleaning all the schools in the District?

Answer 13: Yes. The summer alternate is just for floor finishing. Vendors are expected to continue to clean all schools throughout every summer of the contract.

Question 14: Vendors will be responsible for providing their own office for site based management, correct?

Answer 14: Yes, that is correct.

Question 15: Will the District provide central warehouse space for equipment?

Answer 15: No

Question 16: Will the District provide student headcount information for each school?

Answer 16: Yes

Question 17: Will the District provide a list of schools which contain Terrazzo Flooring?

Answer 17: There is some Terrazzo at: Carrboro Elementary and Glenwood Elementary

Question 18: Will the District provide a copy of the pre bid meeting sign in sheet?

Answer 18: Not at the current time.

Question 19: Have portable building square footage numbers been included in the school building square footage posted in the RFP?

Answer 19: Yes.

Question 20: Will vendors be permitted to use propane floor equipment?

Answer 20: No

Question 21: Will the District allow a voluntary alternate in their proposal response?

Answer 21: We will accept voluntary alternates in addition to bids on the base package & listed alternates. We will not compare voluntary alternates to the RFP specified alternates.

Question 22: Should the Base Bid, Alternate 1 & Alternate 2 A&B pricing options be based cleaning for school days and teacher work days only (190 days)? Or should the Base Bid, Alternate 1 & Alternate A&B pricing include summer cleaning as well?

Answer 22: It should be for summer cleaning as well. An alternate should be presented for summer **floor finished (stripping and waxing)** for all summers of the contract, including the first one in 2020.

Question 23: Gross/Cleanable Square Footage (Info & Drawings available)? Can you provide us with breakdown of Tile/Carpet/Quarry/Concrete/Terrazzo/Etc?

Answer 23: The gross cleanable square footage is on the chart provided in the RFP package. We do not have a break down by flooring material. We estimate approximately 10% of the cleanable flooring surface is carpet.

Question 24: Could you please clarify exactly which administrative areas we would not be cleaning? Does that include any common areas associated with the administrative/office areas in the schools?

Answer 24: While it varies slightly depending on the school, in general the common areas will be the contractors responsibility, but the administrative offices, guidance offices, SRO offices and other areas with confidential information will be cleaned in house.