

# Culbreth Middle School

## REQUEST FOR ABSENCE TO BE EXCUSED FOR EDUCATIONAL OPPORTUNITY

Prior approval is required for an absence to be excused for an educational opportunity that will result in the student's **missing three or more days**. The intent of the experience should be educational from the outset and should be comparable to an opportunity which the student would experience in school. Family trips and vacations that are not designed initially to be educational will not be excused. Signing this form assures that the student's absence is for a valid educational opportunity. This cannot be used for an exam exemption.

**Please print and return to the office, or email to [tadavis@chccs.k12.nc.us](mailto:tadavis@chccs.k12.nc.us).** Once the principal has made a decision, you will be notified via email or a phone call. It is then the student's responsibility to obtain the work he or she will miss.

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As the Parent/guardian of \_\_\_\_\_, I assure that the absence from school for the dates of \_\_\_\_\_ is for an educational opportunity of comparable value to my child's attendance in school.

\_\_\_\_\_  
Grade                      Signature of parent/guardian                      Date

Phone number where parent may be reached during business hours: \_\_\_\_\_

Please briefly describe the educational opportunity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attachments: \_\_\_\_\_  
                    Yes                      No

\_\_\_\_\_  
Approved                      Not Approved                      Principal